Cranebrook United Soccer Club.

Presentation Guidelines.

Annual presentation functions are divided into two sections – <u>Junior</u> for Under 5 to Under 18 teams; <u>Senior</u> for All age teams, including O35s and O45s.

<u>Presentation subcommittee</u> comprising of 4 MC committee members and 3 Club members may be formed in June to organise both functions. Part of their role is the selection of trophies and working together to organise both functions. The subcommittee must report on its progress in the General Club Meetings. A budget is set by the Treasurer.

<u>Junior function</u> is held during the day, traditionally on the last Saturday of the third school term. Each registered player, coach and manager receives sausage sandwich and can of drink. Visitors may purchase these for minimal cost.

<u>Non-competition (Miniroo) players</u> receive a participation trophy, gift and a showbag. One coach and one manager from each team receive coach/manager gifts from the Club. Awards for service are also made at this time. These are the only presentations made at the official presentation.

<u>Junior Competition League players</u> receive a participation trophy and a showbag. Each team may award three special Club trophies, as determined and nominated by the coach and manager of the team. One coach and one manager from each team receive coach/manager gifts and any awards from the Club. Awards for service and league winning teams are also made at this time. These are the only presentations made at the official presentation.

<u>Junior Team of the Year</u>, <u>Junior Clubperson</u> and <u>Coach of the Year</u>, if appropriate, are presented after the non-competition team presentations. These awards are by merit selection based on submissions received and decided upon by the MC of the Club.

The order of presentation is set prior to the end of the season and published throughout the Club communication system. No club trophies may be given out prior to the function and trophies for those players not present are given to the manager of each team.

<u>Senior function</u> is held during the night. Each player and guest purchases a ticket prior to the function. The cost of tickets is determined by the cost to the Club and may be subsidised by fundraising which is dedicated to the senior presentation function. The final cost per person is ratified by the President of the Club. Special invited guests (President of NFA and Life Members) are complimentary. All other participants must purchase their tickets prior to the night. There are no refunds for non attendance as the Club must pay for the guests prior to the function.

Each team may award a maximum of three special Club trophies, as determined and nominated by the coach and manager of the team. One coach and one manager from each team receive coach/manager gifts and any awards from the Club. Awards for five and ten year service and league winning teams are also made for teams at this time. These are the only presentations made at the official presentation.

<u>Senior Team of the Year, Senior Clubperson</u> and <u>Coach of the Year,</u> if appropriate, are presented throughout the evening. These awards are by merit selection based on submissions received and decided upon by the MC of the Club.

Fifteen, twenty and above in increments of 5 years, year service awards are made separately throughout the evening. The Order of Presentation is set by the President.

Awards for those players not present are given to the manager of each team.

Service Awards:

Service awards are based on continuous years of service. However it is recognised that in some instances this is inappropriate. The final decision of eligibility for receiving these awards is at the discretion of the MC.

5 Year Service - Club gear bag

10 Year Service – Shirt, embroidered with logo, award.

15 Year Service – Rugby Top, embroidered with logo, award.

20 Year Service and beyond - To suit the player/club member.

Club Procedures: decisions ratified by General Club Meetings, 2008-2009 Amended and ratified, Club Meeting, October 2014